



CONFEDERATION OF
COMMUNITY GROUPS

Training Calendar

*AUTUMN
2009*

**BALLYBOT HOUSE
28 CORNMARKE
NEWRY
CO.DOWN
BT35 8BG**

**TELEPHONE 0283026 1022
Email:
info@ccgnewrycommunity.org**

The Training Costs listed in this brochure apply to non affiliated members. Affiliated members receive a 50% reduction.

This may be a good time for your group to join CCG ...

Other advantages of CCG Membership include:

**Reduced rates in Resource Centre;
Access to funding advice;
Reduced cost of training;
Support of community development staff;
Access to the services of N&M Volunteer Centre;
Room & venue hire at very reasonable rates in Ballybot House.**

WE WOULD LIKE TO ACKNOWLEDGE THE SUPPORT OF THE FOLLOWING ORGANISATIONS FOR FUNDING THE TRAINING CALENDAR

- ◆ DSD NEIGHBOURHOOD RENEWAL
- ◆ DSD COMMUNITY INVESTMENT FUND
- ◆ NEWRY & MOURNE DISTRICT COUNCIL
- ◆ EXTENDED SCHOOLS PROJECT
- ◆ ST JOSEPH'S HIGH SCHOOL

Please return this
Confederation of Community Groups,
Ballybot House, Cornmarket, Newry BT35 8BG
Booking Form

Name of Group: _____

Phone No: _____

Email: _____

Do you have a disability?

YES

NO

If so, do you require any special arrangements?

YES

NO

Name of Course _____

No. of participants _____

OCTOBER TRAINING

I.T. For The Over 50's

Participants will be given an introduction to computers and assisted with mouse control. They will gain experience in the use of a number of computer applications including; e-mail and the internet.

Ongoing from October in various locations

Cost : £10

Public First Aid

Training in the fundamental principles of First Aid. On completion of training and practical examination participants receive a certificate, accredited by St Johns Ambulance, in Public First Aid valid for three years. The course will run one night a week for 6 weeks.

Date: 13th October

Time: 7.00-9.30 pm

Venue: Ballybot House

Cost: £20

Child Protection (Refresher Course)

The course is aimed at community and voluntary groups who need to develop an understanding of the issues involved in working with children and young people. The course includes modules in Child Protection Awareness; covering rights, indicators of abuse, disclosure, policy and procedures and developing a code of behaviour.

The course will run one night a week for two weeks.

Date: 22nd October

Time: 7.00-9.00 pm

Venue : Barcroft Community Centre Cost : Free

CFNI Funding Training

This seminar will provide support for locally based community & voluntary groups to develop and submit applications to charitable trusts & foundations. The seminar is being organised jointly by the Confederation of Community Groups and the Community Foundation for Northern Ireland. Representatives from at least two funding organisations will be in attendance to give detailed advice to groups submitting applications.

Food will be provided from 6.30 – 7.00pm

Date: 19th October

Time: 7—9.30 pm

Venue: Ballybot House

Cost: Free

NOVEMBER TRAINING

Good Governance Training

This session will explore Management Committee roles and responsibilities in running any group. It will develop participants understanding of what the roles involve to ensure Good Governance within their group. There will be interactive discussions and opportunities to clarify issues regarding the responsibilities of all committee members — not just the roles of the office bearers.

Date: 5th November

Time: 7.30 - 9.30pm

Venue: Linenhall Community House

Cost: £20

Community Planning

This seminar which is delivered by CCG & Community Places will assist local community & voluntary groups to consider what needs to be done in relation to the Community Planning Process in this area. In particular, it will raise awareness of the role of the Transition Committees and encourage communities to participate in the Community Planning Process .

Date: 16th November

Time: 7—9pm

Venue: Ballybot House

Cost: Free

NINIS Seminar

The NINIS seminar will demonstrate a user-friendly tool for accessing local level information useful for monitoring social conditions and the impact of government policies. The seminar incorporates PC/workshop style training. This involves practical exercises on PCs where participants learn how to access data on the NINIS website and create Area Profiles and Customised Maps.

Date: 26th November Time: 10am -12.30pm & 2 - 4.30pm

Venue: Linenhall Community House

Cost: Free

Action Planning

CCG in partnership with Community Change are offering training which will act as a basic guide to action planning. The session will explore; what is action planning?, why plan?, who is involved?, the action planning process, and key elements of action planning. Participants will be given the opportunity of a practical exercise with a template provided. All participants will receive an action planning booklet developed by Community Change.

Date: 25th November

Time: 7.00 - 9.30 pm

Venue: Ballybot House

Cost: Free

DECEMBER TRAINING

Volunteer Skills Training

Are you a volunteer? Do you feel fully informed of your role, your rights and your responsibilities within your placement organisation? Do you think you require further training for some parts of your placement? Do you want to develop your skills base? If the answer is yes then you will find this a very useful short session which will enhance your volunteering experience. When registering for the course please make us aware of where you are currently placed and what you have volunteered to do.

Date: Thursday 3rd December

Time: 7 - 9pm

Venue: Ballybot House

Cost: Free

Child Protection (Full Course)

The course is aimed at community and voluntary groups who need to develop an understanding of the issues involved in working with children and young people. The course includes modules in Basic Child Protection Awareness which covers rights and symptoms of abuse, disclosure, policy and procedures, and developing a code of behaviour. The course will run one night a week for four weeks.

Date: 1st December

Time: 7 - 9.30pm

Venue: Thomas Davis GFC Club

Cost: Free

Food Hygiene

This course is essential to those volunteers who are involved in the preparation or serving of food. This is particularly relevant to those placed in luncheon clubs. Topics covered include food & disease, how food is contaminated, preventing food poisoning, cleaning the workplace, personal hygiene, food storage, safe food preparation, design of food premises, and waste & pest control.

Date: 9th December

Time: 9.30am – 4.30pm

Venue: Ballybot House

Cost: £20

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